

**Mobile Home Relocation Assistance
Chapter 59.21 Revised Code of Washington**

**Most Often Asked Questions
of the Mobile Home Relocation Assistance Program**

2005 Ed.



**STATE OF WASHINGTON
DEPARTMENT OF COMMUNITY,
TRADE AND ECONOMIC DEVELOPMENT**

**Office of Manufactured Housing
128 Tenth Avenue Southwest
Post Office Box 42525
Olympia, Washington 98504-2525**

(360) 725-2971

1-800-964-0852

Toll-free within Washington State

Is there any additional reimbursement for the tip-out on my single-wide mobile home?

Additional reimbursement may be available for tip-outs on single-wide homes if the applicant submits to the department documentation such as photographs of the home, taken prior to relocation, from at least three different angles showing the addition in question. For more information, contact the Office of Manufactured Housing.

Why do I need to submit a W-9 if relocation assistance is not considered taxable income?

The Department of Community, Trade and Economic Development's procedure is to verify information provided on a submitted W-9 before any payment is processed.

I live in a closing park and the closure notice was issued to me but my parents own the home. Am I eligible for relocation assistance?

No. Reimbursement for relocation expenses is available only to applicants who meet the eligibility requirements.

I do not have the money to pay for the move. Can I receive an advance?

No. The law requires that actual costs be reimbursed after the move is completed and documentation has been submitted. However, at the applicant's request, the department will notify transporters of the department's commitment to pay the relocation expenses and of the applicant's eligibility once final receipts are submitted. Sufficient funds must be available in the relocation assistance account at time of notification.

How do I find a transporter?

- 1) Contact other homeowners you know and trust who were satisfied with the transporter they hired.
- 2) Check under "Manufactured-Mobile Homes-Transport" in the Yellow Pages section of your telephone directory.

IMPORTANT: Check with the Office of Manufactured Housing to ensure your transporter is currently certified.

Will you accept the transporter's quote sheet as a receipt?

No. Reimbursement will occur after the department receives final receipts for actual costs of the move.

How long does it take to get reimbursed once my application is complete?

Once a file is complete and the department has a correct address, reimbursement can be expected in two weeks. Please notify the department if special circumstances exist and every effort will be made to expedite the process.

Will you help me find a new place to live?

The Office of Manufactured Housing can provide limited problem-solving assistance to help find a new location for a home. Contact the office if you are having difficulty finding another place to live.

Can the owner of a park or community I am relocating to require my home to meet the fire, safety or construction codes?

Yes, provided the action conforms to chapter 59.20 RCW or any other statutory provision (59.20.070(8)).

Can a city or county require my home to meet the fire, safety or construction codes?

Yes. Some local governments interpret the language in the law to mean that they have authority to require a home to be upgraded. However, the Legislature stated that requiring older homes legally located in closing parks compounds the economic burden facing park tenants (59.21.105). Contact the building code office in the county you are relocating to prior to arranging transportation for your home.

My home is called a "recreational vehicle," but I live in it year-round. Am I eligible for relocation assistance?

Owners of recreational vehicles may be eligible for relocation assistance if they can establish that their home has been immobilized or affixed to a rented lot in a park. Contact the Office of Manufactured Housing if this situation applies to you.

Office of Manufactured Housing

(360) 725-2971, or toll-free within Washington at 1-800-964-0852